



Course Outline Template for Senate Curriculum Submissions

Academic Calendar Entry

Paste the entire calendar entry as it appears on the proposal (course code, number, credits, description, vectors, prerequisites, etc.)

Course Format

How is the course structured? Lectures, labs, tutorials, seminars, online?

Course Overview, Content, and Objectives

What objectives will be achieved (instructor perspective)?

The course will examine/will provide students with:

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Learning Outcomes

What will students know and be able to do as a result of engaging in the learning process (student perspective)? What are the knowledge, skills and values gained through course completion?

After completing this course, students will be able to:

- Information and support: http://ctl-ok.sites.olt.ubc.ca/files/2016/10/learning_outcomes.pdf

Evaluation Criteria and Grading

- How are learning outcomes assessed?
- What assignments, mid-terms, or exams will be required of students?
 - Provide a one-to-two sentence description of each component.
 - Provide grading rubrics
 - What will each component of the course evaluation be worth (mark breakdown)?
 - Are the exams oral or written?
 - Is the final exam cumulative?
 - If participation counts for over 5%, provide an explanation of how grade was arrived at.
- Is the course graded on a numeric (percentage) or pass/fail basis?
 - If pass is not 50%, then indicate what percentage constitutes a pass.

Course Schedule, Required Readings and Videos

Include lecture topic covered, any required readings (e.g. textbook chapters), exam dates

	Topics and/or exam (quiz, midterm, final)	Required Reading(s) and/or Videos
Week 1		
Week 2		
Week 3		
Week 4		
Week 5		
Week 6		
Week 7		
Week 8		
Week 9		
Week 10		



Week 11		
Week 12		
Week 13		

Final Examinations

The examination period for Term X of Fall 201X is XXXX. Except in the case of examination clashes and hardships (three or more formal examinations scheduled within a 24-hour period) or unforeseen events, students will be permitted to apply for out-of-time final examinations only if they are representing the University, the province, or the country in a competition or performance; serving in the Canadian military; observing a religious rite; working to support themselves or their family; or caring for a family member. Unforeseen events include (but may not be limited to) the following: ill health or other personal challenges that arise during a term and changes in the requirements of an ongoing job.

Further information on Academic Concession can be found under Policies and Regulation in the *Okanagan Academic Calendar* <http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,48,0,0>

Academic Integrity

The academic enterprise is founded on honesty, civility, and integrity. As members of this enterprise, all students are expected to know, understand, and follow the codes of conduct regarding academic integrity. At the most basic level, this means submitting only original work done by you and acknowledging all sources of information or ideas and attributing them to others as required. This also means you should not cheat, copy, or mislead others about what is your work. Violations of academic integrity (i.e., misconduct) lead to the breakdown of the academic enterprise, and therefore serious consequences arise and harsh sanctions are imposed. For example, incidences of plagiarism or cheating may result in a mark of zero on the assignment or exam and more serious consequences may apply if the matter is referred to the President’s Advisory Committee on Student Discipline. Careful records are kept in order to monitor and prevent recurrences.

A more detailed description of academic integrity, including the University’s policies and procedures, may be found in the Academic Calendar at <http://okanagan.students.ubc.ca/calendar/index.cfm?tree=3,54,111,0>.

Grading Practices

Faculties, departments, and schools reserve the right to scale grades in order to maintain equity among sections and conformity to University, faculty, department, or school norms. Students should therefore note that an unofficial grade given by an instructor might be changed by the faculty, department, or school. Grades are not official until they appear on a student's academic record.

<http://www.calendar.ubc.ca/okanagan/index.cfm?tree=3,41,90,1014>